**Wellness Policy + Procedures**

To minimize the spread of illness, B.E.S.T. ABA’s wellness policy requires that if a client, household member, or staff member displays one or more of the following symptoms, the session should be cancelled and attempted to be rescheduled. (“Late cancellation fee” does not apply.)

* Vomiting/Diarrhea
* Temperature greater than 100 degrees
* Respiratory problems such as severe coughing, rapid breathing, croup, or whooping sound after coughing
* Thick, discolored discharge from nose
* Rash or infection of the skin (e.g., ringworm, poison ivy)
* Evidence of lice, including nits
* Communicable diseases - conjunctivitis (pink eye), influenza, measles, chicken pox, strep throat, etc.

The client, household member, or staff member must be free of infection and other symptoms, without the aid of medication, **for 24 hours** before resuming sessions. Sessions may resume when the incubation and contagious period have passed, and the client or staff member is well enough to resume normal activities.  If the client, household member, or staff member becomes ill during a session, the session will be immediately cancelled.

Caregivers acknowledge that if their child or any household member exhibits any of these above symptoms, they should cancel their child's session. If for any reason your child did not attend school or was sent home due to an illness, there should be no therapy session that day. Upon miscommunication, if a staff begins a session and the child did not attend school for illness, the staff will cancel the session immediately.  Caregivers agree to notify the staff within 24 hours of the diagnosis of a contagious illness. Caregivers acknowledge that in some instances, sessions will be canceled until we have written permission from a doctor indicating your child is well enough to resume services. In the event that sessions are cancelled due to illness for more than two consecutive weeks, B.E.S.T. holds the right to alter the client’s service plan/schedule.

In the case that your child's session will be canceled due to an illness of a staff member, you will be contacted immediately.